

# **Ministry Scheduler**

Simplify the process of recruiting volunteers and scheduling them based on their qualifications and availability.



ParishSOFT Ministry Scheduler connects volunteers and parish staff through efficient online scheduling and ministry management tools, facilitating the growth and success of ministries. With this tool, staff can easily organize services, special events, and various ministries while keeping track of every volunteer. From liturgical schedules to annual festivals, Ministry Scheduler simplifies the process of recruiting volunteers and scheduling them based on their qualifications and availability.

Integration with ParishSOFT Family Suite eliminates the need for redundant data entry, ensuring seamless parishioner information management. The system's dashboard-level search, filter, and export capabilities revolutionize reporting, providing a quicker and smarter way to work without navigating layered menus. Ministry Scheduler allows users to log in online, volunteer for new ministries, and set personal service preferences. Offering automated backups, updates, and secure access from any Internet-enabled device, Ministry Scheduler ensures that ministry tools are always readily available.

#### Reduce Staff Workload & Easy Schedule Management

- Ability for parishioners to log into My Own Church to manage their own ministry preferences and availability
- Use the members and families already in ParishSOFT full integration means you'll never need to re-enter records or run exports to schedule ministries
- Flexible tools manage the groups, ministries, roles, events, and the training status of ministers
- · Ideal for liturgical scheduling or any other parish event or ministry that needs volunteers
- Batch add, batch edit, and bulk date changes let staff update a set of records all at once
- Track member-selected priorities, such as a parishioner who would rather serve as an usher first, then a Eucharistic minister second
- Build and foster a strong volunteer base by letting members signup online Easy Schedule Management
- Control which ministries are private and which display on your public Ministry Scheduler site

#### Increased Productivity: Only From ParishSOFT

- Configurable scheduling rules
- · Automated scheduler analyzes number of ministers needed, volunteer availability, and preferences
- Create a complete schedule in moments for exactly the date range you need
- Schedule can be posted on the web, emailed, or mailed
- Powerful reports, plus instant filtering, search, list views, and export
- · Setup exactly the groups, ministries, roles, and events you need
- · Update information on behalf of any volunteer from your staff login

## Ministry Scheduler Integrates with:

- Family Directory
- My Own Church
- Intelligent Query

### The ParishSOFT Advantage

- Full integration with ParishSOFT Family Suite
- Available 24/7 from any computer or device with internet access
- · Automated backups and updates ensure parish records are safe and staff always have the latest tools
- · Permission controls to grant access and protect sensitive information where needed

Experience the ParishSOFT Ministry Scheduler Difference! Witness first hand how ParishSOFT can transform your parish volunteer management. Schedule a personalized demonstration today to discuss how our solution aligns with the unique needs of your parish.